



**Delaware City Schools Board of Education
Minutes of January 9, 2023
Organizational Meeting
Willis Education Center
6:00pm**

2023-MR 1.0 Opening

2023-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on January 9, 2023 at 6:00pm at the Willis Education Center.

Members present on roll call were: Mr. Wiener (President), Ms. McDaniel-Browning (Vice President), Mr. Weller, Mr. Backus, and Ms. Wolf.*

**Denotes Student Board Member*

*** Ms. Harris was absent.*

2023-MR-1.2 Moment of Silence

2023-MR-1.3 Salute the Flag

- Cub Scouts Troop 318

2023-MR-1.4 Adoption of Agenda

Moved by Mr. Weller, seconded by Ms. McDaniel-Browning to adopt this agenda as presented.

Roll call resulted as follows: Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Wolf, yea.

President Pro Tem Wiener declared the motion carried.

2023-MR-1.5 Approve Minutes

With your agenda you have received the minutes of the December 14, 2022 Board meeting.

Moved by Mr. Backus, seconded by Ms. McDaniel-Browning to approve the minutes of December 14, 2022 Regular meeting.

Roll call resulted as follows: Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Weller, yea; Ms. Wolf, yea.

President Pro Tem Wiener declared the motion carried.

2023-MR-1.6 Recognitions and Presentations

- January is School Board Recognition Month

2023-MR-1.7 Board of Education Organization for 2023

A. Election of Officers

1. President

Each person placed in nomination for President will be listed in the minutes. The Board members must vote by voice vote. The member receiving three (3) or more votes from among those nominated will be elected President. If only one member is nominated, then nominations are closed and the Board may elect a President by Acclamation.

a) Nominations to elect the 2022 Board of Education President:

Nominated: Ms. McDaniel-Browning by Mr. Weller

b) Moved by Mr. Backus, seconded by Mr. Weller to close nominations for President.

Roll call resulted as follows: Mr. Backus, yea; Mr. Weller, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Ms. Wolf, yea.

President Pro Tem Wiener declared the motion carried.

c) Voting to elect the 2022 Board of Education President:

Mr. Wiener voted for: Ms. McDaniel-Browning

Mr. Weller voted for: Ms. McDaniel-Browning

Mr. Backus voted for: Ms. McDaniel-Browning

Ms. McDaniel-Browning voted for: Ms. McDaniel-Browning

OATH OF OFFICE for newly elected President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

With the new President duly elected, he/she will assume the chair and preside over the rest of the meeting.

2. Vice President

The same procedure should be followed in nominating and electing a Vice President as was set forth in the nomination and election of the President.

a) Nominations to elect the 2022 Board of Education Vice President

Nominated: Mr. Backus by Mr. Wiener

b) Moved by Mr. Weller, seconded by Mr. Wiener to close nominations for Vice President.

Roll call resulted as follows: Mr. Weller, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

c) Voting to elect the 2022 Board of Education Vice President:

Mr. Wiener voted for: Mr. Backus

Mr. Weller voted for: Mr. Backus

Mr. Backus voted for: Mr. Backus

Ms. McDaniel-Browning voted for: Mr. Backus

Ms. Harris voted for: Mr. Backus

OATH OF OFFICE for newly elected Vice President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United

States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?"

The appropriate answer is "I do."

B. Establish Dates for Regular Meetings for 2023

The Board of Education needs to set the meeting schedule for the regular meetings of the Delaware City School District Board of Education. Additional meetings shall be designated at a time and place properly announced (Ohio Revised Code section 3314.16).

The regular meetings of the Delaware City School District Board of Education will be set as follows and located at the Willis Education Center:

Delaware City Schools
2023 Board of Education Meeting Dates
(Draft)

<u>Dates</u>	<u>Time</u>	<u>Type of Meeting</u>
January 9, 2023	6:00 pm	Organizational
February 6, 2023	6:00 pm	Regular
March 13, 2023	6:00 pm	Regular
April 3, 2023	6:00 pm	Regular
May 1, 2023	6:00 pm	Regular
May 22, 2023	6:00 pm	Regular
June 20, 2023	6:00 pm	Regular
July 10, 2023	6:00 pm	Regular
August 7, 2023	6:00 pm	Regular
August 21, 2023	6:00 pm	Regular
September 11, 2023	6:00 pm	Regular

October 2, 2023	6:00 pm	Regular
November 6, 2023	6:00 pm	Regular
December 11, 2023	6:00 pm	Regular

Moved by Mr. Backus, seconded by Mr. Weller to approve the 2023 Board of Education meeting dates as presented.

Roll call resulted as follows: Mr. Backus, yea; Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

1. Appointments to Areas of Responsibility

Negotiations (DCEA) - Ms. McDaniel-Browning; Mr. Weller
 Negotiations (OAPSE) - Ms. Harris; Mr. Wiener
 Negotiations (UE) - Mr. Backus; Mr. Wiener
 Facilities - Mr. Backus; Mr. Weller
 Federal/Ohio Legislative Liaison - Mr. Weller
 Finance (Records Retention, Audit) - Ms. Harris
 OSBA Delegate and Alternate - Delegate - Ms. Harris; Alt - Ms. McDaniel-Browning
 Planning Commission Liaison (City/Regional) - Ms. McDaniel-Browning
 Levy Committee - Ms. McDaniel-Browning
 Community Outreach - Ms. Harris
 Education Council - Mr. Backus
 Student Achievement Liaison - Ms. Harris
 Appointment to DACC Board - Mr. Backus

Moved by Mr. Wiener, seconded by Mr. Weller to approve the Appointments to Areas of Responsibility as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

2. Annual Memberships

Delaware Area Chamber of Commerce
 META Solutions
 Ohio Education Policy Institute
 Ohio School Boards Association (OSBA)
 OSBA Legal Defense Fund

Moved by Mr. Backus, seconded by Mr. Wiener to approve the Annual Memberships as presented.

Roll call resulted as follows: Mr. Backus, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Weller, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

3. Standing Authorizations

Be It Resolved That: The Delaware City School District Board of Education approve the following authorizations:

- A. **Advance on Tax Settlements** – the Treasurer/CFO of Delaware City Schools is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said district but not yet disbursed pursuant to Ohio Revised Code Section 321.34.
- B. **Investment of Interim Funds** – authorization for the Treasurer/CFO of Delaware City Schools to invest Interim Funds at the most productive interest rates whenever funds are available.
- C. **Payment of Bills** – authorization for the Treasurer/CFO of Delaware City Schools to pay all bills within the limits of the appropriation resolution as the bills are received and when the merchandise has been received in satisfactory condition.
- D. **Waive Reading of the Minutes** – to waive oral reading of the minutes of the preceding Board of Education meeting(s) unless expressly voted by the Board of Education to be read.
- E. **Participation in state and federal programs** – authorization to participate in all state and federal programs beneficial to the Delaware City Schools and consistent with the goals established by the school district for 2023.
- F. **Appoint purchasing agents** – appointment of the Executive Director of Human and Material Resources and/or Superintendent of Schools to serve as purchasing agents for the school district.

- G. **Participation in Transitional Work Program through the Bureau of Workers' Compensation** – participation in this program provides the Board with the option to allow employees an opportunity to return to work sooner, which benefits the district by reducing lost time and potentially lowering claims costs.

Moved by Mr. Weller, seconded by Mr. Backus to approve the Standing Authorizations as presented.

Roll call resulted as follows: Mr. Weller, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-2.0 Reports

- 2.1. Unions
 - A. DCEA - no report
 - B. UE - no report
 - C. OAPSE - no report
- 2.2. Legislative - no report
- 2.3. Facilities - no updates
- 2.4. Treasurer/CFO - Mrs. Swearingen reviewed the November financial report.
- 2.5. Assistant Superintendent
 - High School 2023 – 2024 Course Handbook - reviewed by Dr. Swanger
- 2.6. Executive Director of Human and Material Resources - Mr. Stewart reviewed the consent agenda and recognized the following facilities department staff: Tina Fleshman for earning her bachelor's degree and Mr. Sherman, Mr. Krouse and their team for their quick response to an incident at Schultz. He also reported that 388 transactions were processed in the last year for staffing and salary changes. He thanked the HR and payroll/finance departments for their work on these. Mr. Stewart also reviewed agenda item 4.1.
- 2.7. Superintendent - Mrs. Kegley thanked Cub Scout troop 318. She reported looking forward to the annual MLK Breakfast at Ohio Wesleyan. She also reported that she has been working with Tracy Healy at FutureThink on updated enrollment projections. As a result, the Addison Development area is being designated as Smith for elementary attendance. She also reported that a fundraiser is being planned for Ella Margraf and the Band's Melodies and Marinara event is resuming this year.

2.8. Board Request - none

2.9. Other - none

Public Participation

1. James Jones – 961 River Trail Dr. Grove City, Ohio 43123
2. Randy Tarrier – 7294 Scioto Parkway, Powell, Ohio
3. Glenn Clermont - 5673 White Grove Rd., Westerville, Ohio 43081
4. Joel Penley - 94 Troy Rd. Delaware, Ohio 43015
5. Deborah Geubert - 265 W. Fountain Ave. Delaware, Ohio 43015
6. Daniel Fogt – 3 Timmons Woods Dr. Delaware, Ohio 43015
7. Lisa Breedlove Chaffee - 5981 Lakefront Ave., Hilliard, Ohio 43026
8. Scott McVicker - 1935 Ashburn Dr., Delaware, Ohio 43015

2022-MR-3.0 Consent Agenda

Moved by Mr. Wiener, seconded by Mr. Weller to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-3.1 Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Grayson Kirtland
Sarah Rathkopf

2023-MR-3.2 Curriculum and Instruction

2023-MR-3.3 Personnel

2023-MR-3.3A Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Mark Rieman	Dempsey	Teacher – 6 th Grade Last Work Day 1/30/2023
Ellen Stelzer	Dempsey	Teacher – 6 th Grade Last Work Day 5/30/2023 <i>*For retirement purposes</i>

2. Classified Staff

Approve and accept the resignation of the following individuals:

Carol Bull	Willis	Educational Assistant Last Day Worked 1/6/2023
Tatiana Lavette	Woodward	Classified Substitute Last Day Worked 12/21/2022

2023-MR-3.3B Approve Employment

1. Certified Staff – Salary and Step Adjustments

I recommend approval for the following salary adjustment for Ao Lin, Speech Language Pathologist.

Originally approved on the
12/14/22 Board Agenda
\$58,726.32
P/R \$30,626.09
Salary Scale MA, Step 5
Effective 1/3/2023

Adjusted Salary
\$58,726.32
P/R \$30,941.82
Salary Scale MA, Step 5
Effective 1/3/2023

2. Classified Staff

Approve classified employment for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Carol Bull	Hayes Educational Assistant – Class II (W.I.L.L)	\$19.58 per hour, Step 10 Effective 1/9/2023
Debra Burgett	Dempsey Custodian	\$16.78 per hour, Step 1 Effective 1/9/2023
David Levings	Dempsey Custodian	\$17.17 per hour, Step 2 Effective 1/3/2023

3. Classified Substitute for the 2022-2023 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2022-2023 school year: Administrative Assistant \$13.87/hr., Bus Driver \$16.44/hr., Cook/Cashier \$11.82/hr., Custodian \$14.64/hr., Educational Assistant \$12.84/hr., Library Media Specialist Assistant \$12.84/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$12.84/hr.

Approve employment for the 2022-2023 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Amber Howell Custodial

2023-MR-3.3C Approve Supplemental Contracts for the 2022-2023 School Year

Approve the following supplemental contracts for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2022-23 Salary
Branham	Andrew	Wrestling Volunteer Coach	HAYES	Volunteer
Brown	Alan	Basketball Volunteer Coach	DEMPSEY	Volunteer
Day	Jennifer	Invention Convention – Elementary	DISTRICT	\$2,811.71
Houck	Andrew	Lacrosse Volunteer Coach	DEMPSEY	Volunteer

2023-MR-3.3D Approve Leave of Absence

1. I recommend the Board approve an unpaid disability Leave of Absence for Jennifer Turner. Last day worked was 12/19/2022.

2023-MR-3.3E Approve Extended Days/Time

1. I recommend the Board approve the extended time for Rose Long, at her regular hourly rate, not to exceed 4 hours, for service date March 2, 2023 for coordination and supervision of Steve Harpster author visit.
2. I recommend the Board approve the extended day for Ao Lin, at her regular per diem rate, not to exceed 4 days, for services to students beyond 186 day work calendar – 8 days annually prorated to 4 days between January 3, 2023- June 30, 2023.
3. I recommend the Board approve the extended day for Natalie Ritchie, at her regular per diem rate, to teach on May 10, 2023 for a full day credit.
4. I recommend the Board approve the extended day for Michelle Shrum, at her regular hourly rate, not to exceed 1 day, for kitchen clean up after water line break at Schultz on January 3, 2023.
5. I recommend the Board approve the extended days for Tiffany Salyers, at her regular hourly rate, not to exceed 2 days, for kitchen clean up after water line break at Schultz on December 29, 2022 and January 3, 2023.

2023-MR-3.3F Approve Home Instructor

I recommend the Board approve Logan King as a Home Instructor at the rate of \$20.00 per hour as needed for the 2022-223 school year.

2023-MR-3.4 Financial

Approve the Financial Report

I recommend the Board approve the Financial Report of November 2022 as presented.

2023-MR-3.5 Donations

I recommend the Board approve and accept the following donation:

- A. Donald Chenoweth – Check donation valued at \$1,000.00, Chenoweth Scholarship

- B. FASE Logistics Scott McDowell – Toys for families, valued at \$1,409.50, to provide to families in need throughout Delaware City Schools.
- C. William Street United Methodist Church – Hats and gloves for use in the elementary buildings throughout the district.
- D. J&J Sales – Donation of hand sanitizer valued at \$3,000.00, for use throughout the buildings in the district.
- E. Lifepoint Church- Lewis Center – Check donation for the Pacer Pantry valued at \$270.00

2023-MR-4.0 Discussion

2023-MR-4.1 Public Hearing regarding the rehire of a previously retired employee

Public hearing on the rehire of Debi Wood, custodian.

2023-MR-5.0 Action Items

2023-MR-5.1 Approve Contract with Sunbelt Staffing

I recommend the Board approve the contract with Sunbelt Staffing for Registered Behavior Technician services for the remainder of the 2022-2023 school year as presented.

Moved by Mr. Backus, seconded by Mr. Weller to approve the contract with Sunbelt Staffing as presented.

Roll call resulted as follows: Mr. Backus, yea; Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-6.0 Superintendent's Comments

Ms. Wolf reported on the upcoming Margraf family fundraiser.

2023-MR-7.0 Board Comments

None

2023-MR-8.0 Calendar

- January 16 No School – Martin Luther King Jr. Day
- January 17 College Credit Plus Night
- February 8 College Credit Plus Night
- February 17 No School – Teacher In-Service Day
- February 20 No School – Presidents’ Day

2023-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee, or student, unless the employee, official, licensee or student request a public hearing.

Moved by Mr. Weller, seconded by Mr. Wiener to enter into executive session for the purpose of considering the appointment, employment, dismissal, disciple, promotion, demotion, or compensation of a public employee.

Roll call resulted as follows:

Roll call resulted as follows: Mr. Weller, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the Board in executive session at 7:07 PM.

Moved by Mr. Weller, seconded by Mr. Backus to exit out of executive session for the purpose of considering the appointment, employment, dismissal, disciple, promotion, demotion, or compensation of a public employee.

President McDaniel-Browning declared the Board out of executive session at 7:21 PM.

2023-MR-10.0 Adjournment

Moved by Mr. Weller, seconded by Mr. Wiener to adjourn this meeting.

Roll call resulted as follows: Mr. Weller, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Wolf, yea.

President McDaniel-Browning declared the meeting adjourned at 7:22 PM.

President

Treasurer