



**Delaware City Schools
Board of Education Meeting
January 3, 2022
Organizational Meeting
Willis Education Center
6:00pm**

MISSION STATEMENT

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."

1.0 Opening

1.1. Call to Order and Roll Call

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel aka McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

1.2. Salute the Flag

1.3. Oath of Office for Newly Elected Board Members:

1. Jayna McDaniel-Browning
2. Michael Wiener
3. Melissa Harris

OATH OF OFFICE – Administered by the Treasurer

“Do you solemnly affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge you duties as a member of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your abilities and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office and until your successor is elected and qualified?”

The appropriate answer is “I do.”

1.4. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by _____ seconded by _____ to adopt this agenda as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

1.5. Approve Minutes

With your agenda you have received the minutes of the December 6, 2021 Board meeting.

Moved by _____ seconded by _____ to approve the minutes of the December 6, 2021 Board meeting as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

1.6. Board of Education Organization for 2022

A. Election of Officers

1. President

Each person placed in nomination for President will be listed in the minutes. The Board members must vote by voice vote. The member receiving three (3) or more votes from among those nominated will be elected President. If only one member is nominated, then nominations are closed and the Board may elect a President by Acclamation.

a) Nominations to elect the 2022 Board of Education President:

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for President.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

c) Voting to elect the 2022 Board of Education President:

- Mr. Wiener voted for: _____
- Mr. Weller voted for: _____
- Mr. Backus voted for: _____
- Ms. McDaniel-Browning voted for: _____
- Ms. Harris voted for: _____

OATH OF OFFICE for newly elected President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

With the new President duly elected, he/she will assume the chair and preside over the rest of the meeting.

2. Vice President

The same procedure should be followed in nominating and electing a Vice President as was set forth in the nomination and election of the President.

a) Nominations to elect the 2022 Board of Education Vice President

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for Vice President.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

c) Voting to elect the 2022 Board of Education Vice President:

Mr. Wiener voted for: _____

Mr. Weller voted for: _____

Mr. Backus voted for: _____

Ms. McDaniel-Browning voted for: _____

Ms. Harris voted for: _____

OATH OF OFFICE for newly elected Vice President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

B. Establish Dates for Regular Meetings for 2022

The Board of Education needs to set the meeting schedule for regular meetings of the Delaware City School District Board of Education. Additional meetings shall be designated at a time and place properly announced (Ohio Revised Code section 3314.16).

The regular meetings of the Delaware City School District Board of Education will be set as follows and located at the Willis Education Center:

Delaware City Schools
2022 Board of Education Meeting Dates
(Draft)

<u>Dates</u>	<u>Type of Meeting</u>	<u>Time</u>
January 3, 2022	Organizational	6:00pm
February 7, 2022	Regular	6:00pm
March 7, 2022	Regular	6:00pm
April 4, 2022	Regular	6:00pm
May 2, 2022	Regular	6:00pm
May 16, 2022	Regular	6:00pm
June 6, 2022	Regular	6:00pm
June 21, 2022	Regular	6:00pm
July 11, 2022	Regular	6:00pm
August 1, 2022	Regular	6:00pm
August 15, 2022	Regular	6:00pm
September 12, 2022	Regular	6:00pm
October 3, 2022	Regular	6:00pm
November 14, 2022	Regular	6:00pm
December 14, 2022	Regular	6:00pm

Moved by _____ seconded by _____ to approve the 2022 Board of Education meeting dates as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

C. Appointments to Areas of Responsibility

Negotiations (DCTA) _____
Negotiations (OAPSE) _____
Negotiations (UE) _____
Facilities _____
Federal/Ohio Legislative Liaison _____
Finance (Records Retention, Audit) _____
OSBA Delegate and Alternate _____
Planning Commission Liaison (City/Regional) _____
Levy Committee _____
Community Outreach _____
Education Council _____
Student Achievement Liaison _____
Appointment to DACC Board _____

Moved by _____ seconded by _____ to approve the Appointments to Areas of Responsibility as presented.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

D. Annual Memberships

Delaware Area Chamber of Commerce
META Solutions
Ohio Education Policy Institute
Ohio School Boards Association (OSBA)
OSBA Legal Defense Fund

Moved by _____ seconded by _____ to approve the Annual Memberships as presented.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

1.7. Standing Authorizations

Be It Resolved That: The Delaware City School District Board of Education approve the following authorizations:

- A. *Advance on Tax Settlements* – the Treasurer/CFO of Delaware City Schools is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said district but not yet disbursed pursuant to Ohio Revised Code Section 321.34.
- B. *Investment of Interim Funds* – authorization for the Treasurer/CFO of Delaware City Schools to invest Interim Funds at the most productive interest rates whenever funds are available.
- C. *Payment of Bills* – authorization for the Treasurer/CFO of Delaware City Schools to pay all bills within the limits of the appropriation resolution as the bills are received and when the merchandise has been received in satisfactory condition.
- D. *Waive Reading of the Minutes* – to waive oral reading of the minutes of the preceding Board of Education meeting(s) unless expressly voted by the Board of Education to be read.
- E. *Participation in state and federal programs* – authorization to participate in all state and federal programs beneficial to the Delaware City Schools and consistent with the goals established by the school district for 2022.
- F. *Appoint purchasing agents* – appointment of the Executive Director of Human and Material Resources and/or Superintendent of Schools to serve as purchasing agents for the school district.
- G. *Participation in Transitional Work Program through the Bureau of Workers’ Compensation* – participation in this program provides the Board with the option to allow employees an opportunity to return to work sooner, which benefits the district by reducing lost time and potentially lowering claims costs.

Moved by _____ seconded by _____ to approve the Standing Authorizations as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

1.8. Recognitions and Presentations

- Board Members – January is Board Appreciation Month

2.0 Reports

2.1. Unions

- A. DCTA
- B. UE
- C. OAPSE

2.2. Facilities

2.3. Treasurer/CFO

2.4. Executive Director of Human and Material Resources

2.5. Superintendent

PUBLIC PARTICIPATION

1. Macie Levings: Topic → Division.
2. Janine Baker: Topic → Love and Acceptance.
3. Sally Camella: Topic → Masks.
4. Jennifer Akers: Topic → Speaking on behalf of her daughter about school situation.
5. Kelly Bragg:

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include:

- A. Name and address of the participant;
- B. Group affiliation, if and when appropriate;
- C. Topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or disrupt the meeting while the Board is in session.
- I. The presiding officer may:
 - 1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20 - Revised 6/9/03

3.0 Consent Agenda

3.1. Pupils

A. Approve High School Graduate

I recommend the Board approve the following student as a Hayes High School graduate due to completion of all graduation requirements:

1. Carson Baxter Wilson

3.2. Personnel

A. Approve Resignation

1. Classified Staff

Approve and accept the resignation of the following individuals:

Timothy Morrow	Transportation	Dispatcher Last Day Worked December 17, 2021
Cathy Sheets	Smith	SACC Program Assistant III Last Work Day December 31, 2021
George Zeoli	Transportation	Bus Driver Last Day Worked December 17, 2021

B. Approve Employment

1. Certified Staff

Approve certified employment for the 2021-2022 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Lindsey Frim	Conger Learning Support Teacher	\$65,446.85 Salary Scale MA+45, Step 5 Effective January 3, 2022
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****Prorated amount is \$34,834.61 for the remainder of the 2020-2021 school year***

2. Approve Agreement for Temporary Services as an Substitute Administrator:

I recommend the Board approve an agreement for Rochelle Thompson for temporary services as a substitute administrator on an as-needed basis at the daily rate of \$400.00.

3. Classified Staff

Approve classified employment for the 2021-2022 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Melanie Pitzen	Carlisle Library Media Specialist Assistant	\$14.31 per hour, Step 1 Effective January 3, 2022
EmilyBelle Rossi	SACC SACC Program Assistant Substitute I	\$11.47 per hour, Step 3 Effective December 20, 2021
Cathy Sheets	Woodward SACC Assistant Site Manager III	\$20.62 per hour, Step 19 Effective January 3, 2022

C. 2021-2022 Supplemental Contract Adjustment

1. Approve the following supplemental contract adjustment for Misty Lloyd-Matthews, Hayes – Girls Gymnastics Assistant Coach:

Originally approved on the
November 15, 2021 Board Agenda
2021-2022 Salary: \$4,101.68

Salary Adjustment
2021-2022 Salary: \$4,104.68

D. Approve Leave of Absence

1. I recommend the Board approve an unpaid childcare Leave of Absence for Emily Hubbard, beginning the end of her current unpaid medical Leave of Absence until March 11, 2022.

E. Approve Stipend Adjustment

1. Approve Dempsey Extended Learning Opportunity Stipend Adjustment

I recommend the Board approve the adjusted stipend hours for the following individuals at their regular per diem rate, during the service dates of October 26, 2021 - March 17, 2022 for Dempsey Extended Learning Opportunity.

Cari Floehr
Joshua Caslow

Originally approved on the
November 15, 2021 Board Agenda
Not to exceed (9) hours

Adjusted Stipend Hours
Not to exceed (29) hours

3.3. Financial

A. Approve the Financial Report

I recommend the Board approve the Financial Report of November 2021 as presented.

B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation.

Pursuant to the requirements established in Ohio Revised Code Chapter 3327 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2021-2022 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

PARENT/GUARDIAN	STUDENTS	SCHOOL
Gates, Suzanne	Gates, Jaden	New Story

3.4. Donations

I recommend the Board approve and accept the following donation:

- A. Delaware County Board of Realtors – Coats, to be used for students/families as needed.
- B. Pure Smiles – Toothbrush Packets, valued at \$2031.00, to promote healthy habits and oral health care for all elementary students at Delaware City Schools.
- C. Anonymous - Monetary donation, valued at \$200.00, to help students buy coats, shoes, clothes and supplies at Carlisle Elementary.

- D. Delaware Class of 1971 Reunion Committee - Monetary donation, valued at \$505.00, to be used for the Pacer Pantry.
- E. Dee McGrew - Monetary donation, valued at \$200.00, to be used for the Pacer Pantry.
- F. Lifepoint Church - Monetary donation, valued at \$400.00, to be used for the Pacer Pantry.
- G. Ladies Auxiliary of the Delaware Eagles #376 - Monetary donation, valued at \$500.00, to be used for the Pacer Pantry.

3.5. Approve Agreement with The Buckeye Ranch

I recommend the Board approve the agreement with The Buckeye Ranch for educational services as presented.

CONSENT ACTION:

Moved by _____ seconded by _____ to approve all of the consent items as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

4.0 Discussion

5.0 Action Items

5.1. Approve the 2022-2023 School Year Calendar

I recommend the Board approve the 2022-2023 School Year Calendar as presented.

Moved by _____ seconded by _____ to approve the 2022-2023 School Year Calendar as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

5.2. Approve Proposal by Weatherproofing Technologies, Inc.

I recommend the Board approve the proposal by Weatherproofing Technologies, Inc. to remove and replace sections of flat roof at Hayes High School in the amount of \$565,381.75.

Funds to come from the 2019 bond issue.

Moved by _____ seconded by _____ to approve the proposal by Weatherproofing Technologies, Inc. to remove and replace sections of flat roof at Hayes High School in the amount of \$565,381.75.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

5.3. Approve Change Order #10 for Place Services, Inc.

I recommend the Board approve the Change Order #10 for Place Services, Inc. in the amount of \$3,272.33 for fencing changes at Conger Elementary School as part of the 2019 Bond Issue Construction Project.

Original contract sum: \$6,120,600.00

Net change by previously authorized change orders: \$165,925.64

Contract sum prior to this change order: \$6,286,525.64

Contract sum will be increased by this change order in the amount of: \$3,272.33

New contract sum: \$6,289,797.97

Moved by _____ seconded by _____ to approve the Change Order #10 for Place Services, Inc. in the amount of \$3,272.33 for fencing changes at Conger Elementary School as part of the 2019 Bond Issue Construction Project.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

5.4. Approve Change Order #11 for Place Services, Inc.

I recommend the Board approve the Change Order #11 for Place Services, Inc. in the amount of \$15,550.30 for fencing changes at Smith Elementary School as part of the 2019 Bond Issue Construction Project.

Original contract sum: \$6,120,600.00

Net change by previously authorized change orders: \$169,197.97

Contract sum prior to this change order: \$6,289,797.97

Contract sum will be increased by this change order in the amount of: \$15,550.30

New contract sum including this change order: \$6,305,348.27

Moved by _____ seconded by _____ to approve the Change Order #11 for Place Services, Inc. in the amount of \$15,550.30 for fencing changes at Smith Elementary School as part of the 2019 Bond Issue Construction Project.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

5.5. Approve Change Order #12 for Place Services, Inc.

I recommend the Board approve the Change Order #12 for Place Services, Inc. in the amount of \$16,204.65 for fencing changes at Smith Elementary School as part of the 2019 Bond Issue Construction Project.

Original contract sum: \$6,120,600.00

Net change by previously authorized change orders: \$184,748.27

Contract sum prior to this change order: \$6,305,348.27

Contract sum will be increased by this change order in the amount of: \$16,204.65

New contract sum including this change order: \$6,321,552.92

Moved by _____ seconded by _____ to approve the Change Order #12 for Place Services, Inc. in the amount of \$16,204.65 for fencing changes at Smith Elementary School as part of the 2019 Bond Issue Construction Project.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

5.6. Approve FY2022 Amended Permanent Appropriation Resolution

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as presented.

Moved by _____ seconded by _____ to approve the Amended Permanent Appropriation Resolution as presented.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

5.7. Approve Furniture Package for Woodward Elementary School

I recommend the Board approve furniture package for Woodward Elementary School additions and renovations as part of the 2019 Bond Issue Construction Project as presented.

Moved by _____ seconded by _____ to approve furniture package for Woodward Elementary School additions and renovations as part of the 2019 Bond Issue Construction Project as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

5.8. Approve Furniture Package for Conger Elementary School

I recommend the Board approve furniture package for Conger Elementary School additions and renovations as part of the 2019 Bond Issue Construction Project as presented.

Moved by _____ seconded by _____ to approve a furniture package for Conger Elementary School additions and renovations as part of the 2019 Bond Issue Construction Project as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Hejmanowski*

5.9. Approve First Amendment to META Tech Service Agreement

I recommend the Board approve the First Amendment to META Tech Service Agreement as part of the 2021-2022 Agreement between Delaware City Schools and META Solutions as presented.

Moved by _____ seconded by _____ to approve the First Amendment to META Tech Service Agreement as part of the 2021-2022 Agreement between Delaware City Schools and META Solutions as presented.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

6.0 Superintendent’s Comments

7.0 Board Comments

8.0 Calendar

- January 17th No School - Martin Luther King Jr. Day
- January 26th Hayes Parent Teacher Conferences
- January 27th Dempsey Parent Teacher Conferences
- February 8th Dempsey Parent Teacher Conferences
- February 18th No School – Teacher Inservice Day
- February 21st No School – Presidents’ Day

9.0 Adjournment

9.1. I recommend this meeting be adjourned.

Moved by _____ seconded by _____ to adjourn this meeting.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Hejmanowski*

**Denotes Student Board Member*