



**Delaware City Schools  
Board of Education Meeting  
February 7, 2022  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, “Public Participation.”*

**1.0 Opening**

**1.1. Call to Order and Roll Call**

- \_\_\_\_\_ Mr. Wiener (President)
- \_\_\_\_\_ Ms. McDaniel aka McDaniel-Browning (Vice President)
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Hejmanowski\*

**1.2. Salute the Flag**

**1.3. Adoption of Agenda**

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Hejmanowski\*

#### 1.4. Approve Minutes

With your agenda you have received the minutes of the January 3, 2022 Organizational meeting.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of the January 3, 2022 Organizational meeting as presented.

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

#### 1.5. Recognitions and Presentations

- Ohio Auditor of State Award with Distinction - Torri Huebner, Central Regional Liaison, Auditor of State

#### 2.0 Reports

##### 2.1. Unions

- A. DCTA
- B. UE
- C. OAPSE

##### 2.2. Legislative

##### 2.3. Facilities

##### 2.4. Treasurer/CFO

##### 2.5. Assistant Superintendent

##### 2.6. Executive Director of Human and Material Resources

##### 2.7. Superintendent

##### 2.8. Board Request

##### 2.9. Other

#### **PUBLIC PARTICIPATION**

- Macie Levings: Topic → Dreams.
- Michael Taggart: Topic → Reflections on Martin Luther King Jr's Wisdom and Advancing the Mission of Delaware City School District.

## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### 3.0 Consent Agenda

#### 3.1. Pupils

##### A. Approve Overnight Field Trips

##### 1. OHSAA Swimming and Diving State Tournament

I recommend the Board approve the Boys and Girls Swimming/Diving Team for an overnight field trip February 24, 2022 - February 26, 2022 to the OHSAA Swimming and Diving State Tournament in Canton, Ohio as presented.

#### 3.2. Curriculum and Instruction

#### 3.3. Personnel

##### A. Approve Resignations

##### 1. Certified Staff

Approve and accept the resignation of the following individuals:

Mary Rogers-Duffy	Hayes	District Nurse Coordinator Last Work Day May 31, 2022 <b>*For Retirement Purposes</b>
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Dawna Tompkins	Smith	Intervention Specialist Last Work Day May 31, 2022
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Scott Wetzel	Hayes	Intervention Specialist Last Work Day May 31, 2022
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##### 2. Classified Staff

Approve and accept the resignation of the following individuals:

Melinda Kaczmarek	SACC	SACC Program Assistant/Substitute II Last Day Worked January 13, 2022
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Julie Magnusson	Schultz	Educational Assistant – Class I Last Work Day May 31, 2022 <b>*For Retirement Purposes</b>
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Blair Millet	SACC	SACC Program Assistant/Substitute I Last Day Worked January 14, 2022
Sheri Rice	Woodward	Educational Assistant Pre-K – Class II Last Work Day May 31, 2022 <b>*For Retirement Purposes</b>

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Jacquelyn Cox	Last Day Worked January 18, 2022
Melanie Pitzen	Last Day Worked December 17, 2021
Katreena Stidam	Last Day Worked January 25, 2022

B. Approve Employment

1. Certified Staff

Approve certified employment for the 2021-2022 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Jaycie Munyon	Schultz Intervention Specialist	\$45,151.49 Salary Scale BA/150, Step 1 Effective February 2, 2022 <b>*Prorated amount is \$18,934.49 for the remainder of the 2021-2022 school year</b>
Rebekah Younkin	Carlisle Intervention Specialist	\$47,916.96 Salary Scale MA, Step 1 Effective February 16, 2022 <b>*Prorated amount is \$17,518.03 for the remainder of the 2021-2022 school year</b>

2. Classified Staff

Approve classified employment for the 2021-2022 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Jacquelyn Cox	Hayes Educational Assistant – Class I - RBT	\$14.31 per hour, Step 1 Effective January 19, 2022
Jimmie Green	Transportation Bus Driver	\$21.96 per hour, Step 5 Effective January 31, 2022
Courtney Oliver	Dempsey Cook/Cashier	\$14.98 per hour, Step 1 Effective January 26, 2022
Brianna Rittenour	Schultz Educational Assistant – Class I	\$14.31 per hour, Step 1 Effective February 2, 2022
Elizabeth Smith	Carlisle Cook/Cashier	\$14.98 per hour, Step 1 Effective January 19, 2022
Katreena Stidam	Schultz Educational Assistant – Class II	\$16.94 per hour, Step 6 Effective January 25, 2022
Jason Tannenbaum	SACC SACC Program Assistant Substitute I	\$11.47 per hour, Step 3 Effective January 11, 2022

3. Classified Substitute

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2021-2022 school year - Administrative Assistant \$13.50/hr., Bus Driver \$16.00/hr., Cook/Cashier \$11.50/hr., Custodian \$14.25/hr., Educational Assistant \$12.50/hr., Library Media Specialist Assistant \$12.50/hr., Nurse \$100.00 a day, Technology Specialist \$12.50/hr.

Approve employment for the 2021-2022 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Kellye Andrus	Food Service
Carla Kapp	Bus Driver
Katreena Stidam	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Specialist

C. Approve Supplemental Contracts for the 2021-2022 School Year

Approve the following supplemental employment for the 2021-2022 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2021-2022 SALARY</b>
Brown	Nickolas	Softball 8th Grade	DEMPSEY	\$2,736.45
Carter	David	Track Assistant Boys	HAYES	\$3,648.61
Clark	Courtney	Lacrosse Girls (0.50 FTE)	DEMPSEY	\$1,368.23
Frisch	Laura	Track Assistant Girls	HAYES	\$3,648.61
Fuchs	Daniel	Track Head Girls	DEMPSEY	\$5,016.83
Heald	Chad	Lacrosse Boys (0.50 FTE)	DEMPSEY	\$1,368.23
Hibinger	Gary	Tennis Head Boys	HAYES	\$4,104.68
Higgins	Paul	Facility Site Manager Spring	HAYES	\$4,560.76
Jantz	Riley	Track Assistant Boys	HAYES	\$2,736.45
Level	Bret	Track Assistant Boys	DEMPSEY	\$2,280.38
Morgan	David	Softball Assistant	HAYES	\$4,560.76
Patrick	Sean	Track Head Boys	HAYES	\$6,841.13
Sanfillipo	Anthony	Lacrosse Head Boys	HAYES	\$5,016.83
Sanfillipo	Richard	Lacrosse Reserve Boys	HAYES	\$2,736.45
Steward	Dwight	Baseball 8th Grade	DEMPSEY	\$2,736.45
Swisher	Mariah	Volleyball Reserve Boys	HAYES	\$2,736.45
Thomas	Mark	Softball Head	HAYES	\$6,841.13
Weakland	Nathan	Tennis Boys	DEMPSEY	\$3,648.61
Whitaker	Clayton	Volleyball Head Boys	HAYES	\$6,385.06
White	Greg	Track Head Girls	HAYES	\$6,841.13
Wimbiscus	Abigail	Orchestra/Pit Musicians	HAYES	\$1,824.30

D. Approve Classified Staff Supplemental Contract

1. I recommend the Board approve Haleigh Blanchard as the Track Assistant Girls Coach, Spring Season, at the current State Minimum Wage (\$9.30/hr.) beginning February 21, 2022. Total to be paid not less than \$2,736.45.
2. I recommend the Board approve Dianna Hibinger as the Tennis Reserve Boys Coach, Spring Season, at the current State Minimum Wage (\$9.30/hr.) beginning March 7, 2022. Total to be paid not less than \$4,560.76.
3. I recommend the Board approve Columbus Millet as the Track Assistant Girls Coach, Spring Season, at the current State Minimum Wage (\$9.30/hr.) beginning February 21, 2022. Total to be paid not less than \$3,192.53.

E. 2021 Summer Work Crew

I recommend the Board employ, according to the Board approved policy and salary schedule, the following individual as Summer Crew effective February 7, 2022:

<b>NAME</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>WAGE/HOUR</b>
Duffy, Mary Grace	Crew Member	Willis Education Center	\$10.25

F. Approve Administrative Contract

I recommend the Board approve the following Administrative Contract effective August 1, 2022.

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>CONTRACT TERM</b>
LeGros	Jacob	Elementary Principal	2 Years

G. Approve Leave of Absence

1. I recommend the Board approve an unpaid Leave of Absence for Nicole Singh beginning January 4, 2022 until May 31, 2022.
2. I recommend the Board approve an unpaid medical Leave of Absence extension for Jennifer Cruse from March 16, 2022 to May 15, 2022.
3. I recommend the Board approve an unpaid medical Leave of Absence for Christina Canteberry beginning February 1, 2022 until May 31, 2022.

3.4. Approve Agreement with FUNdamentals First, Inc.

I recommend the Board approve the agreement with FUNdamentals First, Inc. for Orientation & Mobility and/or CVI-related evaluation services as presented.



### 3.5. Approve Agreement with Ability Matters

I recommend the Board approve the agreement with Ability Matters for educational services as presented.

### 3.6. Financial

Approve the Financial Report

- A. I recommend the Board approve the Financial Report of December 2021 as presented.
- B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation.

Pursuant to the requirements established in Ohio Revised Code Chapter 3327 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2021-2022 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

<b>PARENT/GUARDIAN</b>	<b>STUDENTS</b>	<b>SCHOOL</b>
Niederlander, Lindsey	Niederlande, Ellyot	Ohio School for the Deaf

### 3.7. Donations

I recommend the Board approve and accept the following donation:

- A. Kristi Lowman – Office Supplies, to be used at all offices in the district.
- B. The Delaware County Retired Teachers Association – child sized disposable face masks, valued at \$361.55, to be used at all elementary buildings.
- C. Delaware Municipal Court – Chairs and Tables, valued at \$150.00, to be used in the district at Willis Education Center.
- D. Jeff Moore – School Supplies, to be used at all school buildings in the district.

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Hejmanowski\*

4.0 Discussion

5.0 Action Items

5.1. Approve Adena Corporation Construction Change Order #50

I recommend the Board approve Adena Corporation Construction Change Order #50 in the amount of \$867.42 for lighting changes at Carlisle Elementary School as part of the 2019 Bond Issue Construction.

Original Contract Sum: \$12,495,100.00  
 Net Change by Previously Authorized Change Orders: \$40,778.84  
 Contract Sum Prior to this Change Order: \$12,535,878.84  
 Contract Sum to be increased by this Change Order in the amount of: \$867.42  
 New Contract Sum including this Change Order: \$12,536,746.26

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Adena Corporation Construction Change Order #50 in the amount of \$867.42 for lighting changes at Carlisle Elementary School as part of the 2019 Bond Issue Construction.

- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Hejmanowski\*

5.2. Approve Adena Corporation Construction Change Order #51

I recommend the Board approve Adena Corporation Construction Change Order #51 in the amount of \$1,546.00 for additional ceiling panel replacement at Schultz Elementary School as part of the 2019 Bond Issue Construction.

Original Contract Sum: \$12,495,100.00

Net Change by Previously Authorized Change Orders: \$41,646.26

Contract Sum Prior to this Change Order: \$12,536,746.26

Contract Sum to be increased by this Change Order in the amount of: \$1,546.00

New Contract Sum including this Change Order: \$12,538,292.26

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Adena Corporation Construction Change Order #51 in the amount of \$1,546.00 for additional ceiling panel replacement at Schultz Elementary School as part of the 2019 Bond Issue Construction.

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

5.3. Approve Adena Corporation Construction Change Order #52

I recommend the Board approve Adena Corporation Construction Change Order #52 that deducts the amount of \$7,067.00 for unused portions of quantity allowances as part of the 2019 Bond Issue Construction.

Original Contract Sum: \$12,495,100.00

Net Change by Previously Authorized Change Orders: \$43,192.26

Contract Sum Prior to this Change Order: \$12,538,292.26

Contract Sum to be decreased by this Change Order in the amount of: \$7,067.00

New Contract Sum including this Change Order: \$12,531,225.26

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Adena Corporation Construction Change Order #52 that deducts the amount of \$7,067.00 for unused portions of quantity allowances as part of the 2019 Bond Issue Construction.

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

## 6.0 Superintendent's Comments

## 7.0 Board Comments

## 8.0 Calendar

- February 7<sup>th</sup> Kindergarten Registration Starts
- February 8<sup>th</sup> Dempsey Parent Teacher Conferences
- February 16<sup>th</sup> All City Orchestra Concert
- February 18<sup>th</sup> No School – Teacher In-service Day
- February 21<sup>st</sup> No School – Presidents' Day
- March 2<sup>nd</sup> Elementary Parent Teacher Conferences
- March 7<sup>th</sup> Board of Education Meeting
- March 10<sup>th</sup> End of 3<sup>rd</sup> Term
- March 10<sup>th</sup> Elementary Parent Teacher Conferences
- March 11<sup>th</sup> No School – Teacher In-service Day
- March 28<sup>th</sup> – April 1<sup>st</sup> Spring Break

## 9.0 Executive Session

I recommend the Board enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

President \_\_\_\_\_ declared the Board in executive session at \_\_\_\_\_.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to exit out of executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

President \_\_\_\_\_ declared the Board out of executive session at \_\_\_\_\_.

## 10.0 Adjournment

10.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Hejmanowski\*

*\* Denotes Student Board Member*